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To: All HOPWA Project Sponsors  
From: Lisa Coffman, HOPWA Coordinator  
Date: July 31, 2003  
**Re: HOPWA Eligibility**

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**Notice:** HOPWA 03-02

This notice clarifies the eligibility requirements for persons/households receiving HOPWA assistance. Project Sponsors may not provide HOPWA assistance to clients who do not meet the minimum eligibility requirements.

Based on the HOPWA regulations 24 CFR Part 574, IHFA has stated the minimum eligibility requirements as follows:

- Household must have at least one person living with AIDS or related diseases *24 CFR Part 574.3*;
- Household must be low-income (using HUD current income guidelines) *24 CFR Part 574.3*;
- Household must be engaged in care coordination/case management *24 CFR Part 574.310*; and
- Household must reside in Indiana during the tenure of receiving HOPWA assistance

HOPWA Project Sponsors (Care Coordination) sites have the flexibility to add additional eligibility requirements based on local preferences or availability of local resources. However, project sponsors must provide the additional eligibility requirements to any person who requests them.

Regarding the care coordination/case management requirement, the HOPWA regulations state that clients receiving housing funded by HOPWA must have appropriate supportive services made available to them. In order to ensure that clients have access to supportive services, IHFA has said that any client receiving HOPWA must be engaged in care coordination.

The following are typical examples of eligible care coordination/case management options:

- Indiana State Department of Health Division of HIV/STD (ISDH) funded care coordination site
- Medicaid funded care coordination site
- Hospital/Clinic social work department
- WIC/AFDC case manager
- Community Action Agency case manager

If you have any questions or concerns regarding the information in this memo, please contact Lisa Coffman at (317) 233-1814 or (800) 872-0371 or via e-mail at [lcoffman@ihfa.state.in.us](mailto:lcoffman@ihfa.state.in.us).

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